



Pride Booth Attendant Volunteer

Department	Education & Outreach
Supervisor	Mem 2 Men Sexual Health Program Coordinator
Purpose	The purpose of this position is to assist at the Windsor Pride Festival as a booth attendant, including but not limited to handing out materials and answering questions.
Time Commitment	1-4 approx. hours as needed; August 10-12, 2018
Training	Agency orientation HIV/AIDS 101, LGTBQ 101, Harm Reduction 101 training is required and provided.

What's in it for you?

- ✓ Gain real world experience, develop skills & network in the nonprofit sector
- ✓ Perform meaningful work that impacts the community

Duties:

- ✓ Distribute any promotional marketing materials for fundraising, education & outreach, harm reduction events and campaigns
- ✓ Prepare any materials including but not limited to condom packs, brochures, and
- ✓ Understands and maintains confidentiality at all times in all areas of work
- ✓ Maintains a positive, welcoming, and professional demeanor at all times
- ✓ Any other duties asked to be performed by supervisor

Skills:

- ✓ Excellent interpersonal skills
- ✓ Excellent organization and time management skills
- ✓ Excellent oral and written communication skills
- ✓ Must be reliable and able to work independently
- ✓ Must be able to communicate professionally with community organizations and work as a team players
- ✓ A Valid Driver's license and car are an asset but not required

Contact Keely at kmurdock@aidswindsor.org or Steff at sarmstrong@aidswindsor.org for more information or call 519-973-0222.

Please apply by July 16, 2018 at 5:00pm